

CARMEL PROFESSIONAL DENTISTRY

Carmel Professional Center
6400 Carmel Road, Suite 104
Charlotte, North Carolina 28226
(704)542-3700

Appointment Policy

A scheduled appointment is a commitment of time between you and our Doctor or Hygienist. We have reserved that time *just for you*. When appointments are missed or cancelled, that time is permanently lost. We work very hard to stay on schedule so that our valuable patients will not spend time in our reception area waiting for an appointment.

We ask that when you schedule an appointment, you make every effort to keep that commitment. We understand that personal emergencies sometimes occur, and we will always take that into consideration when receiving a last minute cancellation.

If you find that you cannot keep your scheduled appointment, we ask that you provide two (2) business days notice so that we may schedule another patient in need of treatment. **We do not accept emails or messages as a cancellation.** Please contact our office if you need to change your appointment during normal business hours.

It is our guidelines that with less than forty eight (48) hours notice on a change of commitment, **a charge of \$50.00** will be applied to your account.

Signature of Patient or Personal Representative

Date